

HOWELL COUNTY SENATE BILL 40  
BOARD OF DIRECTORS MEETING  
JANUARY 30, 2002 at 12:00 Noon

MINUTES

The Howell County SB 40 Board of Directors met at the Howell County Commissioner's office in the Courthouse at noon.

Present were Board members: Jay Garnett, Chair, Trent Cockrum, Mary Good, Joan Dietrich, and Jack Doss. Also present were: Kim Crites, Center Director for the State of Missouri Department of Mental Health Poplar Bluff Regional Center, Judi Duffell, OSI Manager Courtney Murphy, County Clerk Dennis Vonallmen, Howell County Presiding Commissioner Larry Spence.

Absent were: Cindy Walton and Tom Poindexter

Minutes of the previous meeting were read and approved. Motion by Jay Garnett to accept the minutes and seconded by Joan Dietrich.

Treasurer's report was not available.

The Howell County 2002 Budget was presented and Trent Cockrum explained the budget as presented reflecting the estimated appropriations amount of \$193,600.00. Motion made by Mary Good to accept the budget, seconded by Joan Dietrich and approved.

Discussion was held on the Medicaid Waiver program with Kim Crites, the Center Director, present in place of Craig Barwick. Trent Cockrum read a letter from Craig Barwick addressing questions from the Board at a previous meeting, such as: There is no lifetime limit on Medicaid benefits, and if the Board entered into a contract, it would not effect the Sheltered Workshop. Cockrum provided a sample contract for review. A discussion followed on breaking the budget down as to amounts of money that will be available to start the program and what other services could be funded. Crites informed the Board that the Regional Center would provide a breakdown on how many from our area were served and how the monies were spent, etc. OSI Manager Courtney Murphy informed the Board that there are 85 employees at the Sheltered Workshop now, and that he was expecting transportation costs to be \$120,000.00 next year due to an increase in transportation rates

by their provider. The Board will continue to pursue with the available monies to proceed with the matching grant with the Regional Center.

No discussion was had on the Employee Development Program since Danny Hobbs could not attend the meeting.

OSI Manager Murphy distributed a letter from the State of Missouri, Department of Elementary & Secondary Education regarding OSI's financial audit.

Motion made by Joan Dietrich to authorize the acting Treasurer Jack Doss to pay for lunch, seconded by Mary Good and approved.

Howell County Commissioner, Larry Spence, informed the Board that the checking account balance is \$151,597.72 and is secured collateral at West Plains Bank and Trust Company.

Next quarterly meeting of the Howell County Senate Bill 40 Board will be February 21, 2002, at 12:00 noon in the Howell County Commission Office.

HOWELL COUNTY SENATE BILL 40  
BOARD OF DIRECTORS MEETING  
FEBRUARY 28, 2002

MINUTES

The Howell County SB 40 Board of Directors met at the Howell County Commissioner's office in the Courthouse at 12:00 p.m.

Present were Board members: Jay Garnett, Chair, Joan Dietrich, John Deidiker, Mary Good, Cindy Walton, Jack Doss. Also present were: Larry Spence, Howell County Presiding Commissioner, OSI Manager Courtney Murphy, President of Shelter Workshop, Harold Tipton, and Danny Hobbs of Diversified Consulting & Mediation.

Minutes of the previous meeting were read and the following changes were made: Present at the Jan. 30th meeting was John Deidiker, and the estimated appropriations amount was \$153,930.00. Motion by Dietrich to accept the minutes as amended and seconded by Deidiker. Minutes approved as amended.

Treasurer Deidiker reported the ending balance as of December 31, 2001, is \$39,830.23. Motion by Good to accept the Treasurer's report and seconded by Deitrich. Motion carried.

Discussion held on pursuing the matching fund programs through the Poplar Bluff Regional Center. OSI Manager Murphy presented the Board with a list of questions and expressed the concerns of OSI Board of Directors in allowing D.M.H to access information. In discussion, Murphy estimated possibly 50% of employees at OSI might qualify to be covered by D.M.H. The matter was tabled until additional information from D.M.H could be obtained.

Discussion held on the Employee Development Program. Danny Hobbs presented information on the program which is designed to improve services and the assessment process at OSI. It was tabled until contact with D.M.H. for information on waiverable services.

Transporation request for funding for OSI was presented by Manager Murphy for \$16,000.00. Motion by Doss and seconded by Deidiker. Approved.

Motion to reimburse Commissioner Spence for lunch for \$38.00 was made by Doss and second by Dietrich. Approved.

Next meeting of the Howell County Senate Bill 40 Board will be May 16, 2002, at 12:00 noon in the Howell County Commission Office.

HOWELL COUNTY SENATE BILL 40  
BOARD OF DIRECTORS MEETING  
MAY 23, 2002

MINUTES

The Howell County SB 40 Board of Directors met at the Howell County Commissioner's office in the Courthouse at 12:00 p.m.

Present were Board members: Jay Garnett, Acting Chair, Trent Cockrum, John Deidiker, Mary Good, Cindy Walton, Jack Doss. Also present were: Larry Spence, Howell County Presiding Commissioner, OSI Manager Courtney Murphy, President of Shelter Workshop, Jude Duffell.

Absent were Board Members: Tom Poindexter and Joan Dietrich.

Minutes of the previous meeting were read and approved. Motion by Trent Cockrum to accept the minutes and seconded by John Deidiker.

Treasurer Deidiker reported the present bank balance was \$147,749.74. Motion by Mary Good to accept the Treasurer's report and seconded by Jack Doss. Motion carried.

Discussion was held on filling the positions of Chairman and Secretary since the resignation of Mary Mike Taylor and the death of Sadie Ruth Ferguson. Jack Doss made a motion for Mary Good to act as Interim Secretary, Cindy Walton Seconded. Motion passed. An election of officers will be held at the next quarterly meeting.

There was discussion of the previously tabled Pursuing the Matching Fund Programs through the Poplar Bluff Regional Center. It was agreed that further review of the concerns of OSI was needed, and that the Board needed to consult with MHD regarding their processes for reviewing OSI files. Jay will review the OSI concerns and Trent will contact MHD to follow up and report at the next meeting. The matter was tabled until more information could be compiled and presented to the Board.

Discussion was held of the previously tabled Employee Development Program, a project proposal presented by OSI Manager Courtney Murphy. Due to lack of a motion, it was tabled.

Discussion was held on setting the tax levy. Date for the public hearing will be August 15, 2002 at 12:00 noon at the County Commission office.

Request for funds from the Sheltered Workshop, approved by the Board were as follows:

Transportation for the months of May, June, July:	\$24,000.00
Employee Services (done by Danny Hobbs):	\$ 1,500.00
Total:	\$25,500.00

Motion made by Jack Doss to approve these requests and seconded by Trent Cockrum. Motion carried.

Motion to reimburse Commissioner Spence for lunch for \$27.75 was made by John Deidiker and seconded by Mary Good. Approved.

Next meeting of the Howell County Senate Bill 40 Board will be August 15, 2002, at 12:00 noon in the Howell County Commissioners Office.

Meeting adjourned.

# MINUTES

## Howell County Senate Bill 40 Board of Directors Meeting August 15, 2002

The Howell County SB 40 Board of Directors met at the Howell County Commissioner's Office in the Howell County Courthouse at 12:00 p.m.

Present were board members: Jay Garnett, John Deidiker, Mary Good, Cindy Walton, Jack Doss, Joan Dietrich, Tom Poindexter. Also present were: Larry Spence, Howell County Presiding Commissioner; Dennis VonAllmen, County Clerk; OSI Manager Courtney Murphy; OSI Board Member Phil Meyer, Jude Duffell, Jonathan Sanders, Marie Sanders, Dedie Rhoades, Sharon Hoke, and Pam Ream.

Absent was board member Trent Cockrum.

### APPROVAL OF MINUTES FROM PREVIOUS MEETING

Minutes of the previous meeting, May 23, 2002, were read and approved. Motion by John Deidiker to accept the minutes and seconded by Joan Dietrich. Motion carried.

### TREASURER'S REPORT

Treasurer John Deidiker reported the present bank balance to be \$127,103.16. Motion by Tom Poindexter to accept the treasurer's report and seconded by Mary Good. The motion carried.

### OLD BUSINESS

A. Matching fund programs through the Poplar Bluff Regional Center.

Due to a need for additional information, the discussion for plans to pursue matching funds for transportation was tabled until the next meeting.

B. Any other old Business

No additional old business.

### NEW BUSINESS

A. Election of Officers

An election of officers was held to fill the positions of chairman and secretary due to the

resignation of Mary Mike Taylor and the passing of Sadie Ruth Fergerson.

Mary Good nominated Jay Garnett for the position of chairman. Joan Dietrich seconded the nomination. A vote was held, and Jay Garnett was elected chairman.

By the process of acclamation, Joan Dietrich was elected secretary. By the process of acclamation, John Deidiker was re-elected treasurer.

#### B. Set Tax Levy

The tax levy was unable to be set due to a lack of proper advertising. The request to set the tax levy must be publicly published for seven days. The levy must be completed by September 1, 2002. SB 40 current tax levy is set at \$0.05.

A special SB 40 Board Meeting and public hearing will be held Thursday, August 29, 2002 at 12:00 pm at the Howell County Commissioner's Office in order to set the tax levy.

#### C. Any other New Business

Treasurer Deidiker stated SB 40 funds are currently bonded by the Caulfield School District for over \$100,000.

### SHELTERED WORKSHOP REPORT AND FUNDING REQUEST

OSI anticipated requests will be an estimated \$120,000 for transportation and \$8,000 for counseling programs.

Request for funds from the Sheltered Workshop, approved by the Board were as follows:

Transportation for the months of August, September, October: \$27,766.48.

Motion made by Tom Poindexter to approve these requests and seconded by Cindy Walton.

Motion carried.

### ANY OTHER BUSINESS

A motion was made by Jack Doss and seconded by Tom Poindexter to reimburse Commissioner Spence for the lunch expense of \$31.65. Motion carried.

A special SB40 Board Meeting will be held Thursday, August 29, 2002, at 12:00 pm in order to set the tax levy. The meeting will be held at the County Commissioners Office in the Howell County Courthouse.

The next quarterly meeting of the Howell County Senate Bill 40 Board will be November 21, 2002, at 12:00pm at the County Commissioners Office in the Howell County Courthouse.

ADJOURN

The meeting adjourned at 1:00 pm.



# **MINUTES**

## **Howell County Senate Bill 40 Board of Directors Meeting August 29, 2002**

The Howell County SB 40 Board of Directors met at the Howell County Commissioner's Office in the Howell County Courthouse at 12:00 p.m.

Present were board members: Jay Garnett, Trent Cockrum, Joan Dietrich, Jack Doss, Mary Good, Tom Poindexter, and Cindy Walton. Also present was Larry Spence, Howell County Presiding Commissioner.

Absent was board member John Deidiker.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Minutes of the previous meeting, August 15, 2002, were read and approved. Motion by Mary Good to accept the minutes and seconded by Cindy Walton. Motion carried.

### **TREASURER'S REPORT**

In the absence of Treasurer John Deidiker, Tom Poindexter gave the treasurer's report. He reported the present checking balance to be \$99,305.03. An amount of \$193,000.00 budgeted to spend with \$69,392.70 allocated to date. The remaining amount to be allocated with-in budget is \$123,607.30. Motion by Jack Doss to accept the treasurer's report and seconded by Trent Cockrum. The motion carried.

### **OLD BUSINESS**

A. Set 2003 Tax Levy Rate.

The SB 40 Board reviewed the current tax levy rate of \$0.05. The board discussed that the maximum amount at which the tax levy may be set is \$0.0903. After much consideration and discussion, Cindy Walton made a motion to leave the tax levy at the current rate of \$0.05. Tom Poindexter seconded the motion. The motion carried.

### **ADJOURN**

The next quarterly meeting of the Howell County Senate Bill 40 Board will be Thursday, November 21, 2002, at 12:00pm at the County Commissioner's Office in the Howell County Courthouse.

The meeting adjourned at 12:30 pm.

# **MINUTES**

## **Howell County Senate Bill 40 Board of Directors Meeting November 21, 2002**

The Howell County SB 40 Board of Directors met at the Ozarks Sheltered Industries in Pomona, Missouri at 12:00 p.m.

Present were board members: Jay Garnett, Chairman; John Deidiker, Treasurer; Joan Dietrich, Secretary; Trent Cockrum, Mary Good, and Cindy Walton. Also present were: Larry Spence, Howell County Presiding Commissioner; Courtney Murphy, OSI Manager; Kimberly Hoopes; Lisa Earnist and Craig Barwick from the Missouri Department of Mental Health; Bob Sergeant, Harold Tipton, Clarence Barbers, Barbara Huff, and Deie Rhodes.

Absent were board members Jack Doss and Tom Poindexter.

### **TREASURER'S REPORT**

Treasurer John Deidiker reported the present checking balance to be \$102,175.32. The remaining amount to be allocated with-in budget is \$123,607.30. Motion by Joan Dietrich to accept the treasurer's report and seconded by Trent Cockrum. The motion carried.

### **OLD BUSINESS**

#### **A. Review of Letters Received:**

SB 40 Chairman Jay Garnett reviewed four letters received from Howell County citizens concerning SB40 activities and path in which to pursue for provided services. The letters were received from Judith Wilson, Jude Duffell, Joe W. Davis, and Bill Ducan.

Two letters were also reviewed from Anne S. Deaton, Ed.D., Director of Division of Mental Retardation and Developmental Disabilities concerning Targeted Case Management Services, Consumer Support Waiver, and a process to allow county boards the opportunity to address waiting list needs in their community.

#### **B. Poplar Bluff Regional Center Funding Request:**

Craig Barwick of the Missouri Department of Mental Health provided a Howell County Service Needs and Cost Projections. The SB 40 Board reviewed the service needs and cost projections. After much discussion and consideration, a motion was made by Trent Cockrum to approve funding for Respite Services and Day Habilitation Services. Mary Good seconded the motion. The motion carried.

### **C. Review of Bills:**

Treasurer John Deidiker reviewed bills which were received and have been paid in the last quarter. They were as follows: \$32.75 to Quill Press Company for legal notices and \$100.00 to Davidson Insurance Agency, LTD for bond.

### **NEW BUSINESS**

A. A motion was made by Mary Good for Treasurer John Deidiker to have the authority to pay postage and miscellaneous cost incurred by the SB 40 secretary without approval of the board. Cindy Walton seconded the motion. The motion carried.

### **SHELTERED WORKSHOP REPORT & FUNDING REQUEST**

Receipts from OSI for transportation for the months of August, September, and October were \$27,766.48.

Request for funds from OSI, approved by the Board were as follows:

Transportation for the months of November, December, and January: \$27,000.  
Motion made by Trent Cockrum to approve this request and seconded by Mary Good.  
The motion carried.

A request was also received from OSI for \$5,000 for a security / dust control / traffic control fence. The fence request was not approved at this time.

A request was received from OSI for Letter of Intent to fund an OSI Expansion Project within a 1-5 year time frame with a proposal to expand existing facility by an additional 10,000 - 15,000 square feet. SB 40 Board requested additional information from OSI before a letter of intent could be considered.

### **ANY OTHER BUSINESS**

Craig Barwick handed out brochures to all concerning a Family Enrichment Weekend which is coming to West Plains. The weekend is tentatively being scheduled for June 7th and 8th, 2003. The weekend provides an opportunity for families to interact with other families and professionals who share similar interest and concerns.

OSI Manager Courtney Murphy invited all to take part in a tour of the Sheltered Industries following the meeting.

The next quarterly meeting of the Howell County Senate Bill 40 Board will be Thursday, February 20, 2003, at 12:00 p.m. at the County Commissioner's Office in the Howell County Courthouse.

## **ADJOURN**

The meeting adjourned at 1:20 pm.

Prepared by Joan Dietrich, Secretary, SB40 Board